



DD/A 79-3387/1
26 October 1979

MEMORANDUM FOR: Director of Central Intelligence

FROM: Clifford D. May, Jr.
Acting Deputy Director
for Administration

SUBJECT: Family Visitation Days

Sir:

1. You penned a note to the 24 October Minutes of the Morning Staff Meeting regarding family visitation days - "What happened? How about Friday after Thanksgiving when kids are free?"

2. Historically, family visitation days have not been regularly scheduled but have averaged about every eighteen months. The last was held last year in October/November. Because of the amount of planning and effort that goes into these visits, I suggested at the morning meeting that we would plan a day or series of days next spring. The morning meeting participants agreed that family visitation days are desirable and had no problem with the plan for next spring.

3. One additional point - family visitation days have been scheduled in the past on Saturdays only. It has been felt that weekday visits disrupt ongoing business and create problems for employees under cover.

4. The above is by way of explanation. If you feel we should proceed differently, please advise.



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Clifford D. May, Jr.